

Beaumont & District Heritage Society

La société d'histoire de Beaumont

Annual General Meeting

March 19, 2025

MINUTES

1. Welcome & Introductions:

The AGM of the Beaumont & District Heritage Society was called to order at 7:00 p.m. on March 19, 2025, at the Heritage House.

Present

Carole Hudson, President

Bruce Walker, Treasurer

Harry Zuzak, Engineer

Scott MacIntyre, Board Member

Jennifer MacIntyre, Board Member

Christine Ivanc, Board Member

Keith Wourms, Board Member

Gary Sran, Board Member

Melinda Randle, Bookkeeper

Vicky Walker, Member

Sheila Fraser

Colleen Kastendieck

Missing

Grant Tolley, Vice President

Chena Perrett, Secretary

Keith Colbourne, Board Member

Buta Khaira, Board Member

2. Changes to/Approval of Agenda:

The agenda was unanimously approved as distributed. Motion made by Harry and seconded by Melinda.

3. Minutes of previous Annual General Meeting (March 26, 2024):

The minutes of the previous meeting were unanimously approved. Motion made by Christine and seconded by Keith.

4. Officer's Reports (re. last fiscal year)

a. President's Report: Carole Hudson

Carole presented an update on the completion of the construction and renovation phase of the Heritage House. The landscaping and parking lot are also complete, all that remains is bringing

Beaumont & District Heritage Society

La société d'histoire de Beaumont

in mulch to go around the plants. This year we need to focus on and develop a sound fundraising plan. We appreciate the funding that the city has provided to this point that allowed us to complete the work. We also need to develop programs for the public and local school children.

- b. Secretary's Report: Chena was unable to attend but did notify Carole that she will be unable to continue to serve in this capacity at the present time.
- c. Treasurer's Report: Bruce Walker – Balance of \$720,000 needs to be updated. Carole has already asked Grant Tolley if he could do an appraisal of the house for us and he has agreed. We need to get the right value for insurance purposes.
 - i. 2024: Financial Statements: The motion to approve the 2024 financial statements was made by Keith and seconded by Vicky. All were in favour.
 - ii. Auditor' report/comments: Vicky and Bill McGregor were the auditors. Vicky reported that their meeting was productive, questions they had were answered.
 - iii. The budget for 2025 has been finalized and was distributed at this meeting by Bruce Walker. The motion to accept the budget was made Bruce and seconded by Harry. All were in favour.

5. Election of Officers and Directors for 2025 – Slate of Nominations for Board of Directors

- a. President/Chair – Carole Hudson let her name stand. Melinda made 3 calls for nominations from the floor. Hearing none, Harry moved nominations cease. Carole was elected by acclamation.
- b. Vice President – Grant Tolley let his name stand. Melinda made 3 calls for nominations from the floor. Hearing none, Harry moved nominations cease. Grant was elected by acclamation.
- c. Secretary – No one came forward to fill this role at this time.
- d. Treasurer – Bruce Walker – Bruce Walker let his name stand. Melinda made 3 calls for nominations from the floor. Hearing none, Harry moved nominations cease. Bruce was elected by acclamation.
- e. Directors (minimum of 5, maximum of 9, people in addition to those on the Executive)
 - i. Christine Ivanc
 - ii. Scott MacIntyre
 - iii. Jennifer MacIntyre
 - iv. Keith Wourms
 - v. Harry Zuzak
 - vi. Keith Colbourne
 - vii. Gary Sran
 - viii. Sheila Fraser

Melinda made 3 calls for nominations. Hearing none, Harry moved nominations cease.

Beaumont & District Heritage Society

La société d'histoire de Beaumont

- f. Signing Authorities – change was necessary with the absence of a Secretary. For the record: The executive committee of the Beaumont & District Heritage Society will continue to have signing authority. Two signatures are required for signing checks. Signing authority: Carole Hudson, President; Grant Tolley, Vice President; Bruce Walker, Treasurer. Motion to approve changes to signing authority was made by Gary Sran and seconded by Keith Wourms.

6. Committee Reports (re. last fiscal year)

- a. Membership (Carole) – Welcome to Colleen and Sheila. Note: Memberships are payable by eTransfer to heritageinbeaumont@gmail.com
- b. Communications/Media/Website (Carole) – Social media continues to serve us well as we reach out and share updates and the progress we are making.
- c. Fundraising, DVD, Heritage Prints, Calendars and Engraved board sales (Carole) – We will be selling all of these at the Open House Celebration. Melinda reported that the Beaumont Alberta Farmer's Market Society will be donating \$500 to the Heritage Society. They would like to divide their donation, using \$75 to sponsor the engraving of one walkway board. It was decided that our new Fundraising Committee will be Gary, Carole and Melinda. It was also suggested that we start a volunteer log book to keep track of hours of service that could potentially be claimed on future grant applications.
- d. Historical Resources: St. Jacques Heritage House (Harry) – All major work has been completed.
- e. Historical Resources; Gobeil Heritage Barn Project (Grant/Harry) – Members of the Agriculture Society met last night and are looking at having Stantec to help with the project. If that doesn't work out they will approach PCL. It is not their primary focus at this time.
- f. Historical Resources; Magnan Heritage House (Grant/Harry) – The Agriculture Society have decided to focus on the Magnan House. At first they were planning to make it an office but now they want to do a better upgrade. They have submitted a \$125,000 CFEP application with the aim to get an occupancy permit.
- g. Historical Resources; Clearwater Cemetery (Grant) – Bill McGregor is happy, the cemetery upgrades that were made continue to make the site look really good.

7. Unfinished Business and Notices

- a. Membership Fees – were approved at the 2012 AGM, \$5 per member annually. Lifetime Memberships of \$100 were offered starting in 2023. It was decided that it is time to increase the membership fee. Keith moved and Vicky seconded that it be raised to \$20/year as of January 1, 2026. The motion passed unanimously.
- b. Collections Management Progress – Most of the donated items have been assigned their individual numbers. The next step will be to label the items. The donated photographs, books and newspapers also need to be numbered. Carole and Scott will continue with this project.
- c. Building Use Policy Progress – Jennifer and Carole will meet on Tuesday morning to continue working on it. Melinda will check with RMA insurance to see if our liability insurance with them covers outside users.

Beaumont & District Heritage Society

La société d'histoire de Beaumont

8. New Business

- d. Selection of reviewers/auditors for the 2026 fiscal year – Vicky Walker and Bill McGregor have been selected, subject to Bill's approval as he was not in attendance.
- e. Renewing Fundraising Committee members for 2025 – Melinda will join Gary and Carole on this committee as we plan to ramp up fundraising for the Society.
- f. Moving from CIBC to a different bank in Beaumont – It was agreed that this is the course we want to take. Gary and Carole will approach TD bank as they do not charge fees to non-profit organizations and they do offer debit/Visa service which will be a better fit for us when it comes to paying for our online Quickbooks account and also our internet hosting. We will no longer require the use of a board member's personal credit card to pay these fees.
- g. Heritage House Open House Celebration – Saturday, May 24th, 2025 1-5 p.m. – Jennifer shared with us that the library is still looking to place a number of the framed archive photos that used to be on their walls. Some families have claimed a few but many remain. Glen suggested we could accept some of them and rotate their display. Keith agreed to help put together indoor and outdoor music for the event. He also suggested an alternative choice for doing our BBQ. Our next planning meeting will be next week, Wednesday evening, March 26th at 7 p.m.

9. Next Meetings

- a. Monthly Board Meeting, 3rd Wednesday (as needed) –
- b. 2026 Annual General Meeting – March 18, 2026

10. Adjournment – 8:50 p.m. – Harry moved, seconded by Gary.